

Snapp Concepcion Civ AAC/CDX

From: dau.registrar@dau.mil
Sent: Tuesday, December 23, 2003 2:23 PM
To: concepcion.snapp@eglin.af.mil
Subject: IMPORTANT INFORMATION ON DAU CON 202 AND CON 210 CLASSES

THIS IS AN IMPORTANT MESSAGE. PLEASE READ CAREFULLY.

This message is being sent to you because you are currently scheduled to attend a CON 202 or CON 210 class, starting on or after February 9, 2004 or February 23, 2004, respectively. This message invites you to reconsider your class schedule in order to take advantage of some changes to these classes and their schedules. You are not required to make any changes. Please read the information below carefully and decide how you want to proceed. At the end of the message, you will be directed to a web site that contains the points of contact you need to enable you to contact your Service or agency which controls your reservations. DAU registers only non-DAU students, so most students who get this message should NOT contact DAU to change their reservations.

You have probably heard that the contracting curriculum is in the process of a major revision. In an effort to be responsive to the needs of the contracting workforce, we continue to improve the quality of our current courses. The first step in the transformation of the Level II certification curriculum will be the streamlining of the current courses by eliminating redundancies within and between the courses to make more efficient use of your class time. The most significant change you will notice is in the course length: CON 202 is now 10 days vice 15 days, and CON 210 is now 5 days vice 10 days. Even though you will spend fewer days in class, you will still cover the same material; however, you will now need to read the first couple of lessons before coming to class. Additional information about the read ahead materials will be sent prior to your class start date. Those of you in February classes may get a separate message concerning these read-aheads.

CON 202: The start dates for the CON 202 classes have not been changed, however, the class will end one week earlier.

CON 210: The start and end dates have been changed for most of the CON 210 classes.

Please check the DAU website for these date changes.

Access DAU Course Schedule: <http://www.dau.mil/schedules/schedule.asp>

If you have not completed either class, you now have a unique opportunity to complete both CON 202 and CON 210 within a 3 week timeframe. If you look at the class schedules you will notice that a CON 210 class is being taught immediately after a number of the CON 202 classes. The intent is that these back-to-back classes be populated, where possible, with students who need to complete both courses. The courses that are not taught back-to-back should be populated, where possible, with students who have already completed one of the courses.

If the new dates are acceptable, you do not need to do anything. If, however, the new dates do not meet your requirements or you want to take CON 202 and CON 210 back-to-back, you may need to cancel your existing reservation and register for the new class(es). If you are currently on the wait list for one of these classes, there is no guarantee that changing your class will get you a reservation. DoD and the Services each set their own students' priorities and place members on the wait list accordingly.

If you have a confirmed reservation in a class beginning in February, you may receive DAU's welcome message pertaining to that class before you have taken action to change your reservation. The welcome message should reflect any changes resulting from the information explained above. If you decide to cancel from the class for which you received a welcome message, just disregard the message and apply for a different class. People on the wait list will not receive a welcome message.

To cancel a reservation and/or make a new reservation, you must return to the application program you used to apply in the first place. Each Service and DoD agency registers its own military and civilian members. Click on the following URL to access the DAU site that contains all the links to your Service or DoD application programs:
<http://www.dau.mil/registrar/apply.asp#applicationlink>

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CON 202