DEPARTMENT OF THE AIR FORCE
WASHINGTON DC

Office Of The Assistant Secretary

19 NOV 2003

Contract Policy Memo 03-C-16

MEMORANDUM FOR ALMAJCOM/FOA/DRU (CONTRACTING)

FROM: SAF/AQC
1060 Air Force Pentagon
Washington, DC 20330-1060

SUBJECT: Changes in Acquisition Business Rules

This memorandum rescinds SAF/AQC policy memo 03-C-12, dated 21 May 03, and replaces it with more current policy. All contracting activities must take immediate action to comply with OSD guidance regarding source inspections by DCMA's quality assurance staff on contracts less than $250,000.

Specifically, contracting activities shall not require Government contract quality assurance at source for contracts or delivery orders valued below $250,000 unless -

a. Mandated by DoD regulation; or

b. Required by a memorandum of agreement between the acquiring department or agency and the contract administration agency; or

c. The contracting officer determines that -

(1) Contract technical requirements are significant (e.g., the technical requirements include drawings, test procedures, or performance requirements); and

(2) Critical product features/characteristics or specific acquisition concerns have been identified; and

(3) The contract is being awarded to -

(a) A manufacturer or producer; or

(b) A non-manufacturer or non-producer and specific Government verifications have been identified as necessary and feasible to perform.

This policy memorandum is in effect until implementing guidance is published in the Defense Federal Acquisition Regulation Supplement.

Additional information will be available at the SAF/AQC informational guidance section of AFFARS Part 5346. My action officer for contracting issues is Lt Col Roger Westermeyer,

SAF/AQCP, (703) 588-7073, DSN 425-7073. Questions regarding quality assurance standards and procedures should be directed to Mr. John Heliotis, SAF/AQRE, (703) 588-7848, DSN 425-7848.

CHARLIE E. WILLIAMS, JR.
Deputy Assistant Secretary (Contracting)
Assistant Secretary (Acquisition)

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