

Subject: [6R00403848U.CGS] USE OF APPROPRIATED FUND (APF) IMPAC CARDS

RAAUZYUW RUEAHQA4421 2991257-UUUU--REFFMAA REFREAA REFPEPNT REFAFAA
REFJAAA
REFDPAA REFAQCA REFILEA REFILVA REFAAAA REFOSAA REFIGAA REFWGFM REFCOPY.
ZNR UUUUU

R 261327Z OCT 99

FM PTC EMAIL SYSTEM WASH DC

TO REFFMAA/AF EMAIL CUSTOMER//FM/RE/FMB/11WG PENT/AFAA/497IG/11WG-FM//
INFO REFFMAA/AF EMAIL CUSTOMER//JA/DP/AQC/ILE/ILV/AA/OS/IOC COPY//

R 261830Z OCT 99

FM SAF WASHINGTON DC//FMBM//

TO AIG 10612

INFO RUEAHQA/HQ USAF WASHINGTON DC//ILE/ILV/ILS/ILV/DP/JA//

RUEAHQA/OSAF WASHINGTON DC//FMBO/FMBP/FMP/FMBI/AQCO/GCA/PA/AA//

BT

UNCLAS

SUBJECT: USE OF APPROPRIATED FUND (APF) IMPAC CARDS

1. QUESTIONS CONTINUE TO ARISE ABOUT THE USE OF THE APPROPRIATED FUNDS
IMPAC CARD FOR PROCURING THINGS SUCH AS PARTY SUPPLIES, FOOD AND DRINK FOR
COMMANDERS CALL, RETIREMENTS, PCS FAREWELLS, MEMENTOS FOR COMMANDERS TO
GIVE TO VISITORS, T-SHIRTS, PROMOTIONAL ITEMS FOR CONFERENCES, MEETINGS,
SYMPOSIA, AND A MYRIAD OF OTHER PROCUREMENTS.

2. AS A RULE OF THUMB, IF APPROPRIATED FUNDS WERE NOT LEGALLY AVAILABLE FOR
A PROCUREMENT BEFORE THE ADVENT OF THE IMPAC CARD, THEY ARE NOT LEGALLY
AVAILABLE NOW. THE IMPAC CARD DID NOT, REPEAT DID NOT, ABROGATE THE
PROPRIETY OF FUNDING RULES ESTABLISHED BY STATUTE, CONGRESSIONAL DIRECTION,
COMPTROLLER GENERAL DECISIONS AND AIR FORCE POLICY. PARTY SUPPLIES, SERVING
MATERIALS, FOOD AND DRINK

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ARE CONSIDERED "ENTERTAINMENT" AND ARE ADDRESSED IN FI 65-601, VOL I, PARA
4.28., ENTERTAINMENT. THERE IS NO AUTHORITY FOR PROCURING THESE FOR
COMMANDERS CALL, RETIREMENTS, PCS FAREWELLS, OFFICE GATHERINGS, AND THE
LIKE. THESE ARE PERSONAL EXPENSES AND ARE NOT LEGALLY CHARGEABLE TO APF.

3. MEMENTOS ARE ONLY AUTHORIZED USING OFFICIAL REPRESENTATIONAL FUNDS
(ORF) (10 U.S.C. 127) (AFI 65-603, PARA 4.) AND THE LATIN AMERICAN COOPERATION FUND
(LATAM COOP) (10 U.S.C. 1050) (AFI 16-102, PARA 2.3.). AFI 65-601, VOL I DOES NOT ADDRESS
THE USE OF APPROPRIATED FUNDS FOR THE PROCURING OF MEMENTOS BECAUSE,
OTHER THAN THE FOREGOING, THERE IS NO LEGAL BASIS FOR USING APFS FOR SUCH
EXPENDITURES. AFI 65-601, VOL I, PARA 4.29.3 ADDRESSES PROMOTIONAL ITEMS AND IT
DOES NOT INCLUDE COINS, COFFEE MUGS, PENS, OR COASTERS FOR CONFERENCES,
MEETINGS, SYMPOSIA, ETC. ORGANIZATIONAL COINS ARE FOR MISSION
ACCOMPLISHMENT AWARDS DOCUMENTED IN THE AFI 36-XXXX SERIES OR
SUPPLEMENTS THERETO, NOT MEMENTOS. THERE IS NO PROBLEM USING THE IMPAC
CARD FOR EXPENSES RELATED TO CONFERENCES, MEETINGS, SYMPOSIA, ETC. THAT ARE
AUTHORIZED FROM APFS: MEETING ROOMS, HONORARIA, OR FEES FOR SPEAKERS.

4. PROCUREMENT OF T-SHIRTS WITH APFS ARE AUTHORIZED FOR AWARDS IN

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SPORTS COMPETITIONS IN LIEU OF, NOT IN ADDITION TO, TROPHIES, PLAQUES, OR OTHER
DEVICES FOR WINNERS ONLY AND NOT FOR PARTICIPANTS IN GENERAL. THIS WILL BE
FORMALLY INCLUDED IN THE UPDATE OF AFI 65-601, VOL I, PARA 4.29.4. IF THERE IS A
DESIRE TO USE T-SHIRTS FOR OTHER AWARDS, A PROPOSAL SHOULD BE SUBMITTED TO
SAF/FMBMM.

5. TO REITERATE, IF AN ITEM(S) WAS NOT AUTHORIZED FOR PROCURMENT WITH APFS
USING A FORM 9, IT DID NOT BECOME AUTHORIZED FOR PROCUREMENT BY USING THE
IMPAC CARD. BOTH EXPEND APPROPRIATED FUNDS. ENSURE THAT THIS INFORMATION

RECEIVES THE WIDEST DISSEMINATION IN YOUR COMMAND. THIS IS A COORDINATED
SAF/AQCO, AF/ILVP AND SAF/FMBM MESSAGE. POCS ARE JOE FARRELL, SAF/FMBMM, DSN
227-8250; LT COL DOUG NELSON, AF/ILVP, DSN 664-6427; AND COL MARY KRINGER,
SAF/AQCO, DSN 425-7020.

BT

AIRSTAFF 12
ACTION FM(1) RE(1) FMB(1) 11WG PENT(1) AFAA(1) (A,8,F)
INFO JA(1) DP(1) FMP(*) AQC(1) ILS(*) ILE(1) ILV(1) AA(1) GC(*) OS(1) PA(*) AA(*)

BAFB CUSTOMER 3
ACTION 497IG(1) 11WG-FM(1) (A)
INFO IOC COPY(1)

TOTAL COPIES REQUIRED 15

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